



### WORK EXPERIENCE

Applies to Airline Pilot Program, 2<sup>nd</sup> and 3<sup>rd</sup> year only:

Requirements for participation: instructor rating completed, in good standing with the school

Estimate of the costs to complete: included of respective year's tuition

Location where the work experience component will be provided: \_\_\_\_\_

Date(s) on which work experience is intended to be provided: \_\_\_\_\_

Number of hours of instruction: \_\_\_\_\_

### PROGRAM COSTS

The Program cost is  Standard, as per below  Individual, attached

Program Costs in CAD based on TC min:	Comm. Pilot		Multi-IFR		Profess. Pilot		Flight Instructor		Airline Pilot					
	Domes- tic	Interna- tional	Domes- tic	Interna- tional	Domes- tic	Interna- tional	Domes- tic	Interna- tional	1 <sup>st</sup> year		2 <sup>nd</sup> year		3 <sup>rd</sup> year	
									Domes- tic	Interna- tional	Domes- tic	Interna- tional	Domes- tic	Interna- tional
Tuition Fee	15,263	16,789	16,941	18,635	41,824	46,006	12,465	13,712	78,876	83,763	24,255	29,681	10,120	11,132
Books	40	40	100	100	230	230	60	60	290	290	60	60	90	90
Exams	150	150	125	125	475	475	125	125	475	475	125	125	150	150
Uniforms					100	100	100	100	100	100				
<b>TTL PROGRAM COSTS</b>	<b>15,453</b>	<b>16,979</b>	<b>17,166</b>	<b>18,860</b>	<b>42,629</b>	<b>46,811</b>	<b>12,650</b>	<b>13,897</b>	<b>79,741</b>	<b>84,628</b>	<b>24,440</b>	<b>29,866</b>	<b>10,360</b>	<b>11,372</b>

Aircraft utilization cost is in addition to the program cost above, and varies depending on the aircraft used. Aircraft Utilization Agreement (Aircraft Rental Agreement) attached.

### PAYMENT PLAN

Programs "Commercial Pilot", "Multi-IFR", "Flight Instructor" and the training periods of the "Airline Pilot" Program (2<sup>nd</sup> and 3<sup>rd</sup> years) are less than 6 months duration on a full-time basis, and the tuition is to be pre-paid in full.

Tuition for programs "Professional Pilot" and "Airline Pilot" (1<sup>st</sup> year) is paid in 3 instalments. The first instalment is due prior to the program start. Next payments are due approx. every 60h of flight time or 4 months, whichever comes first.

### REFUND POLICY (Applies to the above mentioned Tuition Fees)

- If the institution receives tuition from the student, or a person on behalf of the student, the institution will refund the student, or the person who paid on behalf of the student, the tuition that was paid in relation to the program in which the student is enrolled if:
  - the institution receives a notice of withdrawal from the student no later than seven days after the effective contract date and before the contract start date;
  - the student, or the student's parent or legal guardian, signs the student enrolment contract seven days or less before the contract start date and the institution receives a notice of withdrawal from the student between the date the student, or the student's parent or legal guardian, signed the student enrolment contract and the contract start date
- The institution will refund the tuition for the program paid by the student or a person on behalf of the student enrolled in the program if the student is enrolled in the program without having met the admission requirements and did not misrepresent his or her knowledge or skills when applying for admission.
- If a student does not attend any of the first 30% of the hours of instruction to be provided during the contract term, the institution may retain up to 50% of the tuition paid under the student enrolment contract unless the program is provided solely through distance education.
- Unless the program is provided solely through distance education, if the institution receives a notice of withdrawal from a student:
  - more than seven days after the effective contract date and
    - at least 30 days before the contract start date, the institution may retain up to 10% of the tuition due under the student enrolment contract, to a maximum of \$1,000.
    - less than 30 days before the contract start date, the institution may retain up to 20% of the tuition due under the student enrolment contract, to a maximum of \$1,300.
  - after the contract start date



- i. but before 10% of the hours of instruction to be provided during the contract term have been provided, the institution may retain up to 30% of the tuition due under the student enrolment contract.
  - ii. and after 10% but before 30% of the hours of instruction to be provided during the contract term have been provided, the institution may retain up to 50% of the tuition due under the student enrolment contract.
  - iii. and after 30% of the hours of instruction to be provided during the contract term have been provided, the institution may retain up to 100% of the tuition due under the student enrolment contract.
5. Unless the program is provided solely through distance education, if the institution provides a notice of dismissal to a student and the date the institution delivers the notice to the student is:
    - a) before 10% of the hours of instruction to be provided during the contract term have been provided, the institution may retain up to 30% of the tuition due under the student enrolment contract.
    - b) after 10% but before 30% of the hours of instruction to be provided during the contract term have been provided, the institution may retain up to 50% of the tuition due under the student enrolment contract.
    - c) after 30% of the hours of instruction to be provided during the contract term have been provided, the institution may retain up to 100% of the tuition due under the student enrolment contract.
  6. The institution will refund fees charged for course materials paid for but not received if the student provides a notice of withdrawal to the institution or the institution provides a notice of dismissal to the student.
  7. Refunds required under this policy will be paid to the student, or a person who paid the tuition or fees on behalf of the student, within 30 days:
    - a) of the date the institution receives a student’s notice of withdrawal,
    - b) of the date the institution provides a notice of dismissal to the student,
    - c) of the date that the registrar provides notice to the institution that the institution is not complying with section 2 of this policy, or
    - d) after the first 30% of the hours of instruction if section 3 of this policy applies.
  8. If an international student delivers a copy of a refusal of a study permit to the institution, sections 1(a), 1(b), 4, 7 and 8 of this policy apply as if the copy of the refusal were a notice of withdrawal, unless:
    - a) the international student requests an additional letter of acceptance for the same program that was the subject of the refusal of a study permit, or
    - b) the program is provided solely through distance education.

**PRIVATE TRAINING INSTITUTIONS BRANCH**

Tel. (604) 569-0033 or 1-800-661-7441      Fax. (778) 945-0606      [www.privatetraininginstitutions.gov.bc.ca](http://www.privatetraininginstitutions.gov.bc.ca)  
[PTI@gov.bc.ca](mailto:PTI@gov.bc.ca)

Please be advised that under section 61 of the Private Training Act, the Registrar is authorized to collect, use and disclose personal information in accordance with the Registrar’s regulatory duties under that Act. Accordingly, this institution is authorized to disclose your personal information to the Registrar for regulatory purposes.

This contract is legally binding when signed by the student and accepted by the institution.

**STUDENT DECLARATION**

I will adhere to all current school rules and policies, in particular to the “Flight Training Operations Manual” and “CFC Student Handbook”. I will be available for flight training full time and will log and report my training times as per the Attendance Policies. I will complete payments as per the “CFC Student Handbook”.

I understand that the flight training might be interrupted if outstanding amounts for training are not paid, and it may affect my immigration/visa status in Canada.

I consent to the sharing, in accordance with applicable Provincial privacy legislation, of my enrolment and reporting information between Canadian Flight Centre and Immigration, Refugees and Citizenship Canada, as necessary, for the purposes of the International Student Program.

I confirm that I have received the Course Outline and Cost Estimate (quote) for the program selected. I confirm that I have received, agreed and signed the Aircraft Rental (Utilization) Agreement.

Student Signature	Date Signed	Signature of Parent/ Legal Guardian	Date Signed
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**INSTITUTION DECLARATION**

The institution provide the flight training to the Student as per CFC’s curriculum. The school will provide a sufficient availability of instructors and airplanes for the student’s training progress. The school has the final choice of instructors, airplanes and schedule, but the best effort will be made to accommodate student’s preferences.

The institution agrees to deliver the Program according to the terms of this contract. The institution certifies that the student has met the admission requirements for the program of study.

Name of Institution Representative	Position/Title	Signature	Date Signed
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